2027 DRAGON ZONE OFFICIAL PADDLING RULES AND REGULATIONS (V27.1)

Introduction

These rules apply to all users of Canadian International Dragon Boat Festival Society (CIDBFS) facilities or equipment at all times.

1. Definitions

- Authorized Users – Individuals or a team who are granted access to CIDBFS Equipment or Facilities as part of their participation in a CIDBFS Program, Event, or Regatta.
- Passholder – Subset of Authorized Users who are granted access to CIDBFS Equipment/Facilities as part of their participation in a CIDBFS Program (i.e. seasonal passes, team training). In cases of team training, the Passholder is the Team, composed of its roster of team members.
- Supervising Passholder - OC1 - a fully approved Dragon Zone OC1 passholder in good standing with the club, with a minimum of 6 months of consistent paddling at Dragon Zone.
- CIDBFS – The Canadian International Dragon Boat Festival Society (dba Dragon Boat BC) is the non-profit operator of Dragon Zone Paddling Club and Creekside Kayaks.
- CIDBFS Programs – Multi-session programs operated by CIDBFS, such as: dragon boat team practices, OC passes, Intro to Dragon Boat Programs (excluding CIDBFS Regattas unless a festival/regatta is part of the program's structure i.e. Intro to Dragon Boat and Race programs).
- CIDBFS Events – Single day events operated by CIDBFS (excluding CIDBFS Regattas unless they are specifically part of the event's structure). CIDBFS Events include kayak rentals, skill development clinics, group events, and/or community days.
- CIDBFS Equipment – Boats, accessories, and other items owned, leased, or otherwise under CIDBFS control.
- CIDBFS Facilities – Spaces/structures including buildings, docks, or designated areas owned, leased, or otherwise under CIDBFS control.
- CIDBFS Regatta – Any single or multi-day racing event operated by CIDBFS, including but not limited to: the Concord Pacific Dragon Boat Festival, FreshCo Richmond Dragon Boat Festival, Vessi 500 Championship, Oddball Fall Classic, or the Burnwater Sprint Sprint/Youth Regatta.
- Coach / Instructor – Individual leading a structured physical activity program. Teams/individuals may have multiple coaches.
- Individual Boat – Crew complement of 1 or 2 people: OC-1, kayaks, surfskis, and flatwater boats.
- Motor Boat – Boat normally powered by an engine. This is often referred to as a Coach Boat in practice.
- Novice Users – Individuals with less than one year of paddling experience. CIDBFS may define any Authorized User as a Novice User at its discretion if it is determined that their ability on the water requires the supervision of an experienced paddler.
- PCOC – Pleasure Craft Operator Card
- Program Year/Programming Year – Period running from October 1 in one year to September 30 in the year following.
- PRR – Official Paddling Rules and Regulations

- Team – Group of individuals including team administrators, paddlers, racers, coaches, and other officials with a specific and designated role, who agree to be recognized as a collective.
- Team Administrator – Individual(s) designated by a team to be in charge of the team's general operations. Positions include titles like president, manager, treasurer, secretary, vice-president, or captain. This list is not exhaustive.
- Team Roster – Roster submitted to the CIDBFS office in advance of Team Boat activities, listing individuals that may be in the boat for a practice season.
- Team Boat – Crew complement normally composed of more than 2 people, like OC-6 and dragon boats.

2. General

2.1 Official Acceptance of Rules and Regulations

All Authorized Users must agree to abide by the PRR as a condition of their participation in CIDBFS Regattas, Programs, or Events.

Team administrators and Passholders are required to read the PRR, be knowledgeable of its content, and act accordingly.

2.2 CIDBFS Right to Decline Registrations

CIDBFS reserves the right to approve or decline any registration in a CIDBFS Regatta, Program, or Event for any reason at its sole discretion.

2.3 Waivers and Informed Consent

All individuals wishing to participate as an individual or as part of a team in any CIDBFS Regatta, Program, or Event must read, accept, sign, and submit the CIDBFS Waiver prior to participating. Waivers must be renewed annually.

Junior paddlers must have their parent or legal guardian read, accept, sign, and submit a CIDBFS Informed Consent Form prior to participating in any CIDBFS Regatta, Program, or Event. All Juniors must read, accept, sign, and submit a CIDBFS Waiver immediately upon turning 19.

2.4 Equipment Access and Usage

CIDBFS reserves the sole right and discretion to determine which individuals, if any, are authorized to access CIDBFS equipment, and under which conditions or restrictions. All individuals wishing to use CIDBFS equipment must be familiar with the equipment they wish to use.

CIDBFS reserves the right to require individuals to produce certification, complete orientations or programs, or undergo any tests of competency or other measures CIDBFS sees fit prior to granting individuals access to its equipment. CIDBFS may: impose additional measures on CIDBFS equipment users, suspend or terminate access to equipment without notice; at any time and at its sole discretion.

2.5 Facility Access and Usage

CIDBFS reserves the sole right and discretion to determine which individuals, if any, are authorized to access CIDBFS facilities and under which conditions or restrictions. CIDBFS reserves the sole right to require individuals to meet any requirements as CIDBFS sees fit prior to granting access to its facilities. At any time and at its sole discretion, CIDBFS may: impose additional measures on CIDBFS facility users, or suspend or terminate access to facilities without notice.

Members or business operators are prohibited from using Dragon Boat BC docks, facilities, and equipment to run unauthorized private commercial clinics, paid lessons, or personal businesses.

2.6 Authorized Users

For further clarity, only Authorized Users may only use the equipment and facilities under terms set by CIDBFS, which may be adjusted by CIDBFS at any time at its sole discretion.

2.7 Registration Categories

Age division paddlers may be required to present identification to prove their age to register in specific programs, or enjoy discounted pricing. Non-discounted adult pricing applies otherwise. Ages are determined as of December 31 of the current calendar year.

- Child: 6 years old to 11 years old.
- Junior: 12 years old to 18 years old.
- 24U: 19 years old to 24 years old.
- Senior: At least 60 years old
- Adult/Premier: At least 19 years old. Junior paddlers wishing to paddle on a Premier Team must be approved on a case by case basis by the Club Office. It is this rule's intent to allow youth paddlers time to develop before racing in the Premier division.

NOTE: Child paddlers must be at least 6 years old by the CIDBFS Program/Regatta/Event start date.

Junior paddlers must have completed the waiver that applies for their age on the CIDBFS Program/Regatta/Event date (i.e.Junior paddlers must have a Junior Informed Consent completed by a parent prior to turning 19, and then immediately complete a waiver once they turn 19).

All Access categories provide support to underserved communities including but not limited to: cancer survivors, or those with other impediments to full participation in our community. Please contact the CIDBFS office for assistance.

Teams registering under a special pricing category must ensure their team's entire roster meets the requirements for the registration category.

3. Safety

Safety is paramount to CIDBFS. All Authorized Users are expected to follow best practices and help build a culture of safety. Policies may be adjusted for safety reasons by CIDBFS at its sole discretion, and at any time. Individual paddlers and teams are always advised to err on the side of caution, and not go out on the water if they feel that it is in any way unsafe.

3.1 General Safety

Each Authorized User is responsible for their own safety at all times while engaging in activities as part of a CIDBFS Event or Program.

All Authorized Users must ensure they are compliant with the following points while on the water. Team administrators are also responsible if an individual on their team is not in compliance with the following points:

- Wearing an approved Personal Flotation Device (PFD) at all times while on the water.
- Suitably dressed for weather/water conditions, and do not wear anything impeding their ability to escape from a capsized boat or swim unaided if in the water.
- Water competent (able to swim at least 50 meters unaided) while wearing a PFD and wet clothes.

3.2 Personal Flotation Devices (PFD)

Authorized Users are permitted to use their own PFD if they are approved by the Canadian Department of Transport, Canadian Coast Guard, or Department of Fisheries and Oceans.

Manual inflating or auto inflating PFDs are allowed in training, and must be worn at all times while on the water. Manual inflating/auto inflating PFDs are not allowed to be used by Juniors.

Full PFD's are mandatory for all OC1 and OC6 paddlers during the winter paddling season from October 1st to March 1st each year.

3.3 Drug, Alcohol, and Substance Use

All Authorized Users are prohibited from participating in any CIDBFS Regatta, Event, or Program, accessing any CIDBFS Equipment, or entering any CIDBFS Facility, if under the influence of alcohol, drugs, or other substances that may adversely affect and impair perception, judgment, balance, reaction time, hearing, and/or vision.

3.4 All Access Individuals

Neurodivergent individuals or those with differing levels of physical ability may participate in CIDBFS Events, Programs, and Regattas subject to prior consultation and review by CIDBFS to ensure adaptive procedures, appliances, or support can be accommodated within safety and operational parameters.

3.5 Individuals Seated and Changing Paddlers

All paddlers must remain seated from the time they leave the docks, to the time they return back to the docks after they complete their session. With the exception of a coach at the front of a dragon boat, transfers between a CIDBFS Motor Boat and another CIDBFS boat, paddlers switching seats in a team boat, and SUP paddlers.

Boats may only be loaded or unloaded at the beginning or end of a slot at CIDBFS Facilities, unless previously specifically authorized in writing by CIDBFS staff or in case of emergency.

NOTE: Steers for dragon boats are expected to be standing while the boat is away from the dock. No steering while seated and/or paddle steering permitted.

3.6 Distress Procedure

Team administrators/coaches must carry a device capable of communicating with on-shore services including emergency services and the office at all times while on the water, or while using CIDBFS Facilities/Equipment.

3.6.1 Emergency Procedures

In life-threatening emergencies or other situations requiring immediate external assistance, dial 911. Cell phones will reach the Canadian Coast Guard by dialing *16.

Look for nearby docks and landmarks to guide responders, or indicate to emergency services if you need a water rescue.

Docks are available throughout False Creek. Locations marked with an asterisk may have access to individuals who may be able to provide enhanced assistance during regular business hours:

- Olympic Village at Creekside Paddling Centre/Creekside Community Centre*
- Plaza of Nations by BC Place Stadium
- Yaletown at Quayside Marina
- Stamps Landing under Mahony and Sons
- West end of David Lam Park
- Alder Bay on Granville Island/False Creek Community Centre*
- Granville Island Public Market under Granville Street Bridge
- Aquabus Dock at Hornby Street
- Burrard Civic Marina to the West of Burrard Street Bridge by VPD/Coast Guard Station*

3.6.2 On-Water Distress Procedure

In the event of an individual in distress (i.e. individual overboard, medical emergency), individuals in the boat should also alert other nearby boats by waving their hands or paddles vigorously above head height and blowing a whistle that should be carried on board for this specific purpose. If safe to do so, return to the docks and seek assistance from there.

3.6.3 Non-Emergency Procedures

Call 604 688 2382 to reach the office. The VPD non-emergency line is 604 717 3321. Coast guard is *16.

3.7 Injury or Incident Reporting

Any injuries or incidents while participating in any CIDBFS Regattas, Programs, or Events must be reported immediately to CIDBFS staff.

3.8 Load Requirements

At no time may boats have fewer or more than the following number of individuals in the boat except with the specific, prior, and written authorization of CIDBFS staff:

3.8.1 Individual Boats

- Kayaks: Single – 1 person, Tandem- 2 people
- SUP: 1 person
- OC-1: 1 person

3.8.2 Team Boats

- 10 Person Dragon Boat: Max. 10 paddlers/1 drummer/1 steers. Min. 6 paddlers/1 steers.
- 20 Person Dragon Boat: Max. 20 paddlers/1 drummer/1 steers. Min. 12 paddlers/1 steers.
- 6-16: Max. 24 paddlers, 1 drummer, 1 steers. Min. 16 paddlers, 1 steers.
- OC-6: Max. 5 paddlers, 1 steers. Min. 4 paddlers, 1 steers.
- Teams not following the above minimum requirements may have their practice cancelled.

3.8.3 Motorized Boats

- Motor Boat: Max. load 3 passengers/1 driver. Min. 1 driver.

3.9 Restricted Areas

At no time may boats enter the following areas:

- Under walkways at/around Science World
- Motorized boat marinas or non-CIDBFS docks
- Side spans of Cambie Street Bridge
- Shallow areas around Habitat Island and David Lam Park
- Channel behind Quayside Marina in Yaletown
- Area around Ocean Concrete
- Fisherman's Wharf in Granville Island

At no time may boats, except for OC-1/OC-6, enter the following areas:

- Beyond Burrard Street Bridge
    - OC-1 or OC-6 users may only go beyond Burrard Street Bridge during daylight hours, if they are experienced paddlers and are in good standing with the club.
        - All OC-1 or OC-6 users must wear a full PFD and must advise dock staff of their plan to paddle past Burrard Bridge, expected return time, and route.
        - At no time may OC-1 or OC-6 users go East of the Lions Gate Bridge.
        - OC-1 users must be accompanied by at least 1 other experienced OC-1 user while beyond Burrard Street Bridge. OC-1 users are also advised to use a boat leash at all times.
        - OC-6 users may only go beyond Burrard Street Bridge if they have exactly 5 paddlers and 1 steers in the boat.

At no time may CIDBFS equipment be removed from the specified area of operation in False Creek without the clear, written, and prior approval of CIDBFS.

3.10 Right of Way and Flow of Traffic

All boats must give way to larger and/or less navigable boats. All boats are required to do everything within their power to safely avoid collisions and damage to other boats.

Boats must move in a counter-clockwise direction around False Creek, following the green markers when leaving the docks/going West, and the red markers when returning/going East.

Commercialized boats such as Aquabus or False Creek ferries have right of way

3.11 Clear Water

CIDBFS boats must leave at least 2 meters of clear water between other CIDBFS boats while in motion, and must leave at least 5 meters between themselves and wildlife or non-CIDBFS boats at all times.

3.12 Non-Daylight/Limited Visibility and Minimum Lighting Standards

Non-daylight hours are those before dawn, after dusk, or when it is visibly dark on the water. Limited visibility conditions include fog, haze, smoke, or other similar conditions that impair visibility.

During these times, the following restrictions are in effect:

- All individual boats must have a non-flashing, stationary, and solid white light clearly visible all around the boat at a minimum. Individual boats must have at least two lights on their boat mounted at the boat's highest point. Individual boats should be accompanied by a second boat.
    - PFD lights are highly recommended on each shoulder.
- All Team Boats must have non-flashing 360 degree solid white lights at the front and back of their boat at a minimum. Team Boats are advised to put on additional lights as appropriate on paddlers.
- All Motorized Boats must have red/green lights indicating their starboard/port.
    - All Motorized Boats must have non-flashing 360 degree white lights at their stern that are clearly visible 360 degrees from outside the boat
    - PFD lights are highly recommended on each shoulder.

The use of armband lights or lights mounted to PFD's are strongly encouraged, however use of these lights is not sufficient by itself to meet the minimum lighting requirements.

Teams and paddlers are required to provide their own lights.

Teams or paddlers without required lights will not be allowed to take a boat out.

3.13 Prohibited Activity

In addition to other restrictions and guidelines in the PRR and as posted or explained by CIDBFS, the following activities are prohibited at all times:

- feeding or provoking wildlife;
- trespassing on private property or docking at other locations including beaching a boat;
- leaving a boat unattended;
- littering; or
- intentional capsizing or swamping outside of a supervised safety drill.

3.14 Animals and Boat Safety

Animals must not be left unattended on the docks or in a boat.

One animal may be allowed on a recreational kayak if the animal is: under 15 pounds, wearing a suitable and correctly fastened PFD designed for the animal, and is comfortable on the water.

One animal may be allowed on a Motor Boat or a dragon boat if the animal is: under 60 pounds, wearing a suitable and correctly fastened PFD designed for the animal, and is comfortable on the water.

The owner must accompany the animal in the same boat at all times, and is solely responsible at all times for: the animal's safety; the animal's proper conduct; any damages caused by the animal to CIDBFS facilities, other participants, or equipment; and obtaining full consent of other participants who may be exposed to the animal or have the animal with them.

Staff may disallow animals from entering CIDBFS facilities or going on CIDBFS equipment at their sole discretion, even if the minimum requirements above are met. CIDBFS is not responsible for the animal's safety.

3.15 Best Practices

Authorized Users are expected to abide by general good conduct rules including: avoiding unsafe behaviour, following posted or verbal instruction, asking for assistance if needed, and creating a safe sport environment.

A list of highly recommended courses or certifications for Authorized Users participating regularly, or leading CIDBFS programs/team operations at CIDBFS facilities include: First Aid/CPR-C and AED Training, PCOC training, and NCCP Safe Sport Training. Staff can direct paddlers to additional reputable resources on request.

3.16 Miscellaneous

CIDBFS staff may inform Authorized Users of additional rules, procedures, or restrictions for any facility or equipment at any time for safety purposes. Authorized Users must follow such instructions fully.

4. General Facility and Equipment Rules and Policies

4.1 Operating Hours

Access to CIDBFS facilities and equipment is allowed only during operating hours, or as otherwise approved by CIDBFS in writing. The operating hours will be communicated to Authorized Users online at dragonzone.ca/alerts, on social media sites, and on the reservation system.

4.2 Facility and Equipment Security

Each Authorized User is required to secure any facility/equipment they are granted access to from unauthorized users at all times within reason, and that only other Authorized Users are accessing facilities/equipment they are permitted to access.

Prior to using CIDBFS Equipment, each Authorized User must ensure that they have completed the required orientations. Equipment must be returned in a clean and complete manner.

When entering or leaving a CIDBFS Facility, Authorized Users must ensure that entry, exit, or other access control points are secure to prevent unauthorized access. Any damage to facilities/equipment must be reported to CIDBFS staff immediately.

If a check-in system is used, all Authorized Users are required to check in to enter the facility.

4.3 Facility Closure/Equipment Restriction Announcements

At any time and at its sole discretion, CIDBFS may: close part of or all of any facility, or restrict access to any or all equipment without prior warning to all or select Authorized Users.

If the facility is closed during otherwise normal operating hours, signs will be posted at the entry or other access control points indicating the closure, reason for the closure, and terms of the closure. If equipment is restricted, notices or an appropriate marking will be attached to the equipment indicating the restriction and terms.

Announcements may also be made digitally, online at dragonzone.ca/alerts, on social media sites, the reservation system, or other channels as appropriate.

Teams will be allowed to reschedule any affected practices due to closures under this point, for up to two weeks after the date of the affected practice. For pre-announced cancellations, rescheduling requests will be accepted up to one week before the date of the affected practice on an as-available basis.

During facility closures, all equipment, items, or services located in the closed CIDBFS facility are off limits and not accessible to Authorized Users unless otherwise specifically indicated.

4.4 General Facility Closure and Equipment Restriction Situations

4.4.1 Large Evening Water Events (Celebration of Light, Canada Day, New Year's Eve)

When there is high water traffic expected (i.e. during Celebration of Light, Canada Day, or New Year's Eve), operating hours and paddling boundaries will be significantly restricted. CIDBFS equipment is not allowed near the event. Normal access to CIDBFS Facilities will be restricted.

4.4.2 Safety and Extreme Weather Closures or Alerts

The docks are closed if:

- the temperature is under 0° or over 35°;
- if there is slush, snow, or ice on the docks;
- if there is an Environment Canada weather warning issued that impacts operations; or
- if there is concern about operating conditions.

An alert to reduce or restrict operations will be issued if:

- the temperature is under 5° or over 30°; or
- if there is concern about operating conditions.

An alert is not necessarily a closure of the facility, and operations may still run normally or at reduced levels depending on the nature of the alert.

4.4.3 Lightning

If there is any lightning activity, the following restrictions come into effect:

- All boats must return immediately to the docks.
- No boats are allowed to leave the docks until at least 20 minutes after the last lightning strike.
- The docks remain open for paddlers to take shelter in if no other suitable places are available.

4.4.4 Regatta/External Events

When there is a Regatta or other event hosted on the docks, these restrictions and closures are in effect:

- All equipment on the docks is off limits unless otherwise advised.
- All docks are closed unless otherwise advised.

Authorized Users accessing the docks as part of the Regatta or external event may not access CIDBFS equipment or facilities unless specifically authorized.

4.4.5 Other Restrictions and Closures

Other restrictions and closures may be implemented at CIDBFS's discretion for situations including, but not limited to: equipment damage, equipment unavailability, facility repair, safety, or as required by public officials.

4.5 Equipment or Facility Repair or Loss

CIDBFS reserves the right to charge back damages or losses to an Authorized User that caused damages including: repair or replacement cost, lost revenues, damages to other boat users, and administrative costs.

In general, costs are charged back in cases of neglect, deliberate damage, not following proper procedures and best practices, not taking reasonable diligence in using equipment or facilities, or in situations that could have been reasonably avoided unless otherwise advised. CIDBFS reserves the sole right and discretion to: choose repair contractors or vendors, and to bill charges back as required.

4.6 Personal Property

CIDBFS assumes no responsibility or liability for personal belongings, electronics, or equipment left unattended on docks, boats or Dragon Boat BC facilities

4.7 Reservations and Scheduling

Reservations and schedules are established to ensure the facility's smooth operations for Authorized Users to access equipment. All Authorized Users must abide by published schedules, and must return all equipment by the end of their slot. Only the Authorized User whose name a reservation is made under is allowed to use the reservation slot.

4.8 External Agent

External Agents are those that are contracted or employed by an Authorized User and not contracted or employed by the CIDBFS for the specific CIDBFS Event/Regatta/Program, to deliver services using CIDBFS facilities or equipment. An individual may be simultaneously an External Agent, and Authorized User representative (i.e. a coach employed or contracted by a team Authorized User).

External Agents must hold valid liability and coaching insurance that names CIDBFS as an additional insured, as well as the proposed activities they will conduct using CIDBFS Equipment/Facilities to CIDBFS.

The Authorized User assumes any and all liability resulting from the External Agent's actions or directives, and agrees to hold harmless and indemnify CIDBFS.

CIDBFS reserves the right to allow, disallow, or require changes to program delivery at its sole discretion. All External Agents must agree to be bound by all CIDBFS rules and policy.

4.9 Miscellaneous

Participants are required to be appropriately prepared to go out on the water. Staff may decline service without refund if participants are not appropriately prepared to go out, including but not limited to the following reasons:

- inexperience with equipment;
- inappropriate attire especially in colder or extreme weather conditions;
- inadequate safety equipment;
- bringing alcohol, drugs, or any other mind-altering substances onto a boat; or
- refusal to abide by rules.

4.10 Media, Photography, and Drones

Commercial photography, personal branding/business, team sponsor displays, signage on boats or docks, or the use of drones over / at any of Dragon Boat BC facilities are subject to prior approval from the Club Manager or General Manager.

5. Team Boat Passholder Rules and Policies

5.1 Dragon Boat

5.1.1 Dragon Boat Authorized User Definition

The Authorized User is the Team, represented by its Team Administrators. Members on the Team Roster are authorized to use CIDBFS dragon boats and associated equipment during approved time slots, subject to restrictions as outlined in PRR, and that may be added to by CIDBFS.

Authorized User status is granted only once the full fee is received and a completed user agreement is received. This must be completed prior to the start of practices. Teams may not take out a dragon boat until they are recognized as an Authorized User. Note that there will be a short grace period at the beginning of each program year to continue to practice while these requirements are completed.

5.1.2 Scheduling and Booked Times

Practice slots may only be used by the team that has paid for the slot. Teams may not access slots outside of their booked times without CIDBFS permission. Slot lengths are 90 minutes long.

Teams may request changes to their booking times, within reason, with a minimum of two weeks advance notice. Excessive change requests or late requests may be subject to administrative fees or declination of change inputs.

5.1.3 Specialty Boats and Rotations

All Dragon Boat Team practice slots will be booked into boats that hold at least 20 paddlers (including BuK and 6-16). Requests for specialty boats are accepted at CIDBFS's discretion and protocols.

Specialty boats can only be booked a maximum of 7 days from the requested practice time, and are on a first come first serve basis

5.1.4 One-Time Slots

Existing teams may request an additional one-time slot at the prevailing rate.

5.1.5 Minimum Age Requirement

Participants must be at least 6 years of age on the CIDBFS Program/Regatta/Event date.

5.1.6 Dragon Boat Steersperson Conduct

At no time may Steerspeople steer the dragon boat while sitting down. Steerspeople should be standing while in control of the boat. Steerspeople must only use the provided steering oar to steer the boat except in emergency situations.

Steerspeople and teams in violation of this rule may have their steering or practice privileges suspended.

5.2 OC-6

5.2.1 OC-6 Authorized User Definition

The Authorized User is the Team, represented by its Team Administrators. The Team Roster is authorized to use CIDBFS OC-6s and associated equipment during approved time slots, subject to restrictions as outlined in PRR, and that may be added to by CIDBFS.

Authorized User status is granted only once the full fee is received and a completed user agreement is received. This must be complete prior to the start of practices. Teams may not take out an OC-6 until they are recognized as an Authorized User. Note that there will be a short grace period at the beginning of each program year to continue to practice while these requirements are completed.

All OC-6 teams must have an experienced steersperson. The Club may require additional testing to ascertain that an OC-6 steersperson is able to fully control their boat. If an OC-6 team does not have a suitable steersperson, they will not be allowed on the water until they present a suitable steersperson. Any unused practices due to a team not having a suitable OC-6 steersperson will not be credited back to a team.

5.2.2 Scheduling and Booked Times

Practice slots may only be used by the team that has paid for the slot. Teams may not access slots outside of their booked times without CIDBFS permission. Slot lengths are 90 minutes long.

5.2.3 OC-6 Huli Drills

All team members must have proof of successful OC-6 huli drill completion (completed within the last 2 years) on file with the CIDBFS office. If a team member has not paddled consistently in an OC-6 in the previous 12 months, they are required to successfully re-complete a huli drill before being listed on an OC-6 roster, regardless of when their last huli drill was completed.

5.2.4 Specialty Rates

If a specialty rate is offered, all members of an OC-6 team on the roster must meet the conditions of the specialty rate at all times, unless otherwise varied by CIDBFS in writing.

5.2.5 One-Time Slots

Existing teams may request an additional one-time slot at the prevailing rate.

5.2.6 Minimum Age Requirement

Participants must be at least 12 years of age on the CIDBFS Program/Regatta/Event date.

5.3 Team Administrator Responsibilities

The Team Administrators must complete a dragon boat and/or OC-6 orientation on behalf of the team prior to practices beginning. OC-6 Team Administrators are also responsible for ensuring all team members have completed an OC-6 huli drill.

Team Administrators are personally responsible for ensuring that all members of their team are fully aware of, and in compliance with all rules, protocols, and safety procedures, including: carrying a safety kit, wearing an approved PFD, meeting lighting requirements, and following best practices.

Team Administrators are also responsible for ensuring their team conducts themselves appropriately, and are responsible for communicating on behalf of the team.

5.4 Team Practice Rosters

A team practice roster must be submitted to the office prior to a team's first time on the water, listing the individuals that will be paddling, drumming, or steering during team training. All paddlers on the roster must have confirmed CIDBFS registration platform accounts and signed waivers.

A maximum of 8 people for OC-6, and 30 people for dragon boat can be listed. Only individuals listed on the roster are allowed to paddle during the Team's slots.

The intent of this rule is to curtail the practice of running multiple teams using one team's set of practice slots. However, CIDBFS understands that team composition may change during the year. Teams may vary their practice roster throughout the season within reason. However, teams found abusing roster changes (as determined by CIDBFS) will face disciplinary measures.

5.5 Team Boat Junior and Novice Supervision Ratio

Teams composed of Novice paddlers and/or Junior paddlers/teams must be supervised while on the water for OC-6 at a ratio of no less than 1 experienced adult paddler supervisor to 6 paddlers, and for dragon boat at a minimum of 1 experienced adult paddler supervisor to 22 paddlers. The supervising adult may be in the same or separate boat.

Rule of Two (Junior & Novice Supervision)

To ensure a safe and secure environment for all junior athletes,CIDBFS requires adherence to the Rule of Two during land-based activities, off-water gatherings, and whenever juniors are outside of direct on-water supervision (such as during washroom breaks or team meetings):

- Supervision Standard: Juniors must never be left in isolated, one-on-one situations with a single adult. Interactions should involve at least one screened adult/coach accompanied by another adult, staff member, parent, or responsible peer.
- Sight and Sound: Any necessary one-on-one interaction between a staff member/coach and a junior must take place within clear view and hearing of another individual.

5.6 Winter Paddling Requirements

Full PFD's are mandatory for all OC1 and OC6 paddlers during the winter paddling season from October 1st to March 1st each year.

The Club may temporarily suspend administration of huli drills at any time for safety reasons. A general suspension will typically occur from mid November to mid March annually due to projected winter conditions, but may also occur for other reasons as declared by the Club.

6. Individual Passholder Boat Rules and Policies

6.1 OC-1

6.1.1 General

Passholders are authorized to use CIDBFS OC-1s and associated equipment during booked slots, subject to restrictions as outlined in PRR, and that may be added to by CIDBFS.

Passholders are in good standing once the full fee is received and any required safety orientations are completed. Paddlers may not take out or book an OC-1 until they are recognized as a Passholder in good standing at the sole discretion of the CIDBFS office.

6.1.2 Passholder Responsibilities

Passholders must undergo an orientation for OC-1. New passholders must successfully complete a huli drill, a minimum of 5 supervised sessions with an approved supervising passholder and successfully pass a water safety test. In addition, Passholders must acknowledge that they are fully aware of, and will follow all safety procedures including CIDBFS rules and best practices while on the water. Additional restrictions may apply for different classes or types of boats.

6.1.3 Huli Drills

All Passholders must have proof of successful OC-1 huli drill completion (completed within the past 5 years) on file with the CIDBFS office. If they have not paddled consistently in an OC-1 in the previous 12 months, they are required to successfully re-complete a huli drill before booking an OC-1, regardless of when their last huli drill was completed. Additional drill completion records may be required for different boat types/classes.

6.1.4 Winter Paddling

Full PFD's are mandatory for all OC1 and OC6 paddlers during the winter paddling season from October 1st to March 1st each year.

The Club may temporarily suspend administration of huli drills at any time for safety reasons. A general suspension will typically occur from mid November to mid March annually due to projected winter conditions, but may also occur for other reasons as declared by the Club.

6.1.5 Scheduling and Booked Times

Slots may only be used by the Passholder the slot is booked under. Each Passholder may book up to 1 slot/day, up to 120 minutes long in 60, 90, or 120 minute increments. Slots may not be split.

OC-1 reservations are to be used for the full booking time, to allow for all users to book a rental. Users found not using their full OC1 booking on a consistent basis may have their pass suspended.

Passholders not attending bookings, without advance notice will be considered to be not in good standing and may have passes suspended

6.1.6 Time Trials

Dragon boat teams may request to run Time Trials. During a Time Trial, the Authorized User is the requesting team, whose administrators are responsible for the time trial's proper and safe conduct, and who are responsible for abiding by any rules, restrictions, or policies as listed in the PRR, or as otherwise declared by CIDBFS staff.

The requesting team is liable for any and all damages resulting from their paddlers' use of the boats or equipment during the time trial.

a) OC-1 Informal Time Trials

Dragon boat teams may run time trials using standard OC-1 booking slots, subject to the standard slot release schedule (i.e. online booking system). Teams are advised that slots may only be used by the Passholder who has reserved the slot. Boat switching and sharing slots are not allowed.

Boats will not be held in advance, or in blocks for teams. Teams wishing to have pre-booked access to OC-1s for their team sprint time trial are required to do so using the Pre-Booked Time Trial procedure.

b) OC-1 Pre-Booked Time Trials

Dragon boat teams registered with the Club, whose roster is entirely composed of OC-1 Passholders in good standing, will be given four credits for pre-booked time trials. Exceptions to this rule are at the sole discretion of the CIDBFS office. Each credit is valid for a 2 hour exclusive OC-1 block within the following timeframes.

- October 1-February 28: Within operating hours
- March 1-September 30: Before operating hours on weekends, within standard dock opening hours on weekdays.

Pre-booked time trials may not be held on statutory holidays.

Teams wishing to run time trials may submit up to 4 preferred and alternate dates. Dates must be submitted for request between October 1 and October 31 for the current Program Year.

A schedule will be published listing OC-1 bookings at that point. If there is more than one request for a preferred date, a random draw will be held to determine team bookings.

Unused credits can be applied at any time during the Program Year, subject to availability. Unused credits have no cash or other credit value, and expire at the end of the Program Year. Additional time trial credits are subject to availability and a fee. Time trial requests must be submitted at least 3 weeks prior to the time trial date.

Teams may cancel their pre-booked time trial request and receive the credit back as long as cancellations are received at least 2 weeks prior to the time trial date. Cancellations after this time are allowed, but credits will not be returned to teams for use.

Teams must submit a complete roster of participants to the CIDBFS office at least 1 week prior to the time trial for review and approval. All paddlers are required to be fully approved Dragon Zone passholders, they must have 5 supervised sessions and have passed a written water safety test. Anyone not meeting this requirement will not be allowed on the water.

If any Junior or novice paddlers participate in the time trial, fully approved adult, experienced paddlers are required to supervise and ensure the time trial operates smoothly and safely.

If a paddler from outside Dragon Zone wishes to participate in a Dragon Zone Club Wide Time Trial they must provide proof of being able to recover from a huli and prior OC1 experience. They will also be charged a drop in fee.

6.2 Kayak

6.2.1 General

Passholders are authorized to use CIDBFS kayaks and associated equipment during booked slots, subject to restrictions as outlined in PRR, and that may be added to by CIDBFS.

Passholders are in good standing once the full fee is received and any required safety orientations are completed. Paddlers may not take out or book a kayak until they are recognized as a Passholder in good standing at the sole discretion of the CIDBFS office.

6.2.2 Passholder Responsibilities

Passholders must undergo an orientation for kayaks. In addition, Passholders must acknowledge that they are fully aware of, and will follow all safety procedures including carrying a safety kit, CIDBFS rules, and best practices while on the water.

6.2.3 Scheduling and Booked Times

Slots may only be used by the Passholder the slot is booked under. Each Passholder may book up to 1 slot/day, up to 120 minutes long in 60 minute increments.

6.3 Surfski

6.3.1 General

Passholders are authorized to use CIDBFS surfskis and associated equipment during booked slots, subject to restrictions as outlined in PRR, and that may be added to by CIDBFS.

Passholders are in good standing once the full fee is received and any required safety orientations are completed. Paddlers may not take out or book a surfski until they are recognized as a Passholder in good standing at the sole discretion of the CIDBFS office. Surfski use for the current Program Year is included within the OC-1 pass fee, but may change at the CIDBFS's sole discretion.

6.3.2 Passholder Responsibilities

Passholders must undergo an orientation for surfski. In addition, Passholders must acknowledge that they are fully aware of, and will follow all safety procedures including carrying a safety kit, CIDBFS rules, and best practices while on the water.

6.3.3 Recovery Drills

All Passholders must have proof of successful surfski recovery drill completion (completed within in the past 5 years) on file with the CIDBFS office. If they have not paddled consistently in a surfski in the previous 12 months, they are required to successfully re-complete a recovery drill before booking an surfski, regardless of when their last recovery drill was completed.

6.3.4 Scheduling and Booked Times

Slots may only be used by the Passholder the slot is booked under. Each Passholder may book up to 1 slot/day, up to 120 minutes long in 60 minute increments. Slots may not be split.

6.4 Flatwater

6.4.1 General

Passholders are authorized to use CIDBFS flatwater boats and associated equipment during booked slots, subject to restrictions as outlined in PRR, and that may be added to by CIDBFS. For the current program year, flatwater boat usage outside of CIDBFS Programs is not offered.

Passholders are in good standing once the full fee is received and any required safety orientations are completed. Paddlers may not take out or book flatwater boats until they are recognized as a Passholder in good standing at the sole discretion of the CIDBFS office.

6.4.2 Passholder Responsibilities

Passholders must undergo an orientation for the type of flatwater boat they are using. In addition, Passholders must acknowledge that they are fully aware of, and will follow all safety procedures including carrying a safety kit, CIDBFS rules, and best practices while on the water.

6.4.3 Safety Drills and Booking

All Passholders must complete all safety drills as deemed necessary by the CIDBFS office, and have such proof of completion on file with the CIDBFS office. Proof of completion will only be recognized if completed within a certain time frame, and may expire sooner if a Passholder has not regularly paddled in the boat they are wishing to use.

Slots may only be used by the Passholder the slot is booked under. Slots lengths are determined by the CIDBFS office. Slots may not be split.

6.5 Individual Boat Junior and Novice Supervision Ratio

Novice or Junior Passholders must be supervised while on the water at a ratio of at least 1 experienced adult paddler supervisor to 6 Novice or Junior paddlers for team boats, and at least 1 experienced adult paddler supervisor to 3 Novice or Junior paddlers for individual boats. The supervising adult may be in the same or separate boat.

Novice or Junior paddlers may apply for permission to paddle on their own, provided they meet requirements set out by CIDBFS to determine that they are water-competent, familiar with the equipment they wish to use

on their own, and holds responsibility to follow all rules, as well as any other requirements determined by CIDBFS. Novice or Junior paddlers must receive written permission to paddle without direct supervision.

Junior paddlers granted permission to paddle on their own must remain east of Cambie Street Bridge, and may only paddle west of Cambie Street Bridge under the direct supervision of an experienced Adult paddler on a CIDBFS boat. Exceptions to these restrictions must be specifically authorized in writing by the CIDBFS office.

Novice or Junior paddlers granted permission to paddle on their own may not supervise other boats on the water and may be subject to additional restrictions.

7. Motor Boat Rules and Policies

7.1 Motor Boat Passholder Definition

The Passholder is the OC-6 or the Dragon Boat Team, represented by its Team Administrators and Motor Boat driver(s). Only the team's designated Motor Boat driver(s), as indicated on the team's designated Motor Boat driver(s), as indicated on the team's submitted roster, is authorized to use CIDBFS Motor Boats and associated equipment during approved time slots, subject to restrictions as outlined in PRR, and that may be added to by CIDBFS.

Passholders are in good standing once the full fee is received, all required safety orientations are completed, and all documentation is received. Passholders may not take out or book a motor boat until they are recognized as a Passholder in good standing at the sole discretion of the CIDBFS office.

Motor Boats are not to be used outside of a scheduled Dragon Boat or Outrigger Practice slot.

7.2 Authorized User Responsibilities

Authorized Users will designate a number of motor boat drivers who will be authorized to drive the motor boat on behalf of the Authorized User. In addition to the Authorized User's representatives completing an orientation, the designated motor boat drivers must complete an orientation, a driving test, and complete a minimum of 5 driving sessions supervised by another verified motor boat driver, prior to being designated as a verified CIDBFS Motor Boat driver.

If a motor boat driver fails the driving test, the driver completing the test must complete an additional 5 supervised sessions with a verified motor boat driver before being allowed to re-attempt the driving test.

In addition, Passholders must acknowledge that they are fully aware of, and will follow all safety procedures including carrying a safety kit, CIDBFS rules, and best practices while on the water.

7.3 PCOC and Safety Drills

The Passholder's designated Motor Boat drivers must present a copy of their PCOC to the CIDBFS office prior to the start of practices. Motor Boat drivers must carry a copy of their valid PCOC each time they use the Motor Boat.

The Passholder's designated Motor Boat drivers must complete safety drills as deemed necessary by the CIDBFS office, and have such proof of completion on file with the CIDBFS office. Proof of completion may only be recognized if completed within a certain time frame.

7.4 Booking Slots

Slots may only be used by the Team the slot is booked under. Teams are not allowed to transfer coach boat usage to another team.

Slots lengths are determined by the CIDBFS office. Slots may not be split.

Motor Boats are not to be used outside of a scheduled practice slot. Motor boats can be moved to match a practice that has been rescheduled.

7.5 Transfer Exemption

Motor Boats are partially exempted from the rule restricting transfers between boats other than at CIDBFS facilities or in an emergency. Loading in and out while on the water is permitted between the Motor Boat and the specific boat(s) it is actively serving during a scheduled practice slot. Loading in or out at any other non-CIDBFS facilities remains strictly prohibited.

7.6 Motor Boat Junior and Novice Restriction

Juniors may not drive a motorized boat. Novice Motor Boat drivers learning to drive a Motor Boat must hold a valid PCOC, and be supervised while on the water with at least one other individual approved by the CIDBFS office and designated as a Motor Boat driver by the Passholder. Teams witnessed to have an unverified coach boat driver alone in a coach boat may have their coach boat practices suspended.

7.7 Minimum/Maximum Load

While the minimum load for a Motor Boat is one person, it is highly encouraged that there be at least 2 people in the boat at all times. No more than 4 people are allowed on the motor boat.

7.8 Motor Boat Driver Conduct

At no time may the motor boat driver be using the motor boat while standing up. Motor boat drivers are required to demonstrate good judgment at all times while using the equipment.

Drivers and teams in violation of this rule may have their motor boat privileges suspended.

8. Rentals and Special Events

8.1 Kayak Rentals

8.1.1 Safety Rules

Rental Clients agree to follow all PRR, and additional rules or procedures as posted or explained by staff. All Rental Clients ascertain that they have had previous kayak experience or are comfortable on the water as a term of being allowed to rent a kayak with CIDBFS.

8.1.2 Paddling Limits

Rental clients are required to stay out of off-limit areas, stay East of Burrard Street Bridge, and conduct themselves appropriately while on the water.

8.1.3 Child, Junior, and Novice Supervision

Child paddlers (aged 6-11 as of the CIDBFS Event date) must be in a tandem kayak with a responsible adult paddler.

Juniors (aged 12-18 as of the CIDBFS Event date) must be accompanied on the water with a responsible adult paddler using CIDBFS equipment at a ratio no less than 1 adult to a combined total of 6 Child and Junior paddlers

Unattended novice paddlers may not go beyond Cambie Street Bridge.

8.2 Group Paddling Events

8.2.1 Dragon Boat Group Paddling Event

CIDBFS reserves the sole right to determine the number of boats used for an event, and all decisions regarding use of its equipment or facilities. In general, groups of 20 or under will go into 1 dragon boat. Additional boats are subject to additional fees.

8.2.2 External Agents and Additional Activations

If a Client intends on activating and bringing in additional services and/or External Agents to deliver services, CIDBFS reserves the right to review operating plans, proof of insurance, and other documentation. Upon such review, CIDBFS reserves the right to approve or decline such additional plans, and is not liable for any losses incurred by the Client as a result of CIDBFS declining to approve or requiring adjustments to additional plans. All services and additional activations requested by the Client are independent of the Group Paddling Event.

8.2.3 Inclement Weather

Sessions run rain or shine with exception to conditions as outlined under Sections 4.4.2, 4.4.3, and 4.4.5. Participants are advised to dress appropriately.

8.3 Regattas

Authorized Users are responsible for following the Official Competition Rules and Regulations in addition to these rules where applicable.

9. Codes of Conduct

9.1 Respectful Conduct

In all interactions with others, all participants, teams, and users are expected to act in a professional and respectful manner. All participants, teams, and users are expected to:

- Act in good faith, and provide accurate information during registration;
- Act in a manner that promotes the Club's values and builds up the Club's reputation;
- Act in accordance to generally accepted conduct and within the rules, regulations, and law; and
- Follow established Club standards and instruction.

For added clarification, it is expected that all participants, users, and teams act in an ethical manner, and not bring the Club, CIDBFS, sport, or community into disrepute at any time.

9.2 Safe Conduct

All participants, teams, and users are expected to review CIDBFS's rules and policies for information on safe conduct and usage of equipment and facilities, and act in a safe manner at all times.

9.3 Harassment and Sexual Harassment/Assault

CIDBFS prohibits and has a zero tolerance for any harassment and sexual harassment/assault. We encourage all participants, coaches, and Authorized Users to take the free online NCCP anti-harrassment and anti-sexual assault training module at safesport.coach.ca to identify situations that constitute sexual harrassment and/or assault.

9.4 Anti-Discrimination and Anti-Racism

The Club is part of an organization founded to bring people into the same boat and address racism in our community through a traditional Chinese cultural sport. Racism is not tolerated in any way.

Other forms of discrimination based on background, culture, ability, sexual orientation, gender, or other variables and factors are not tolerated. Where gendered rules are required due to rules of racing, racers are recognized according to their preference for the event.

9.5 Reporting

In the event that the Codes of Conduct are breached, participants are encouraged to either:

- pursue an informal resolution with or without the assistance of a neutral third party or coach or team official, depending on severity of incident and if it is deemed safe, or;
- immediately report the incident to CIDBFS.

CIDBFS will confidentially review all reports, and internally conduct an impartial investigation, or engage external support to investigate.

Retaliation is prohibited against individuals filing good faith reports.

Depending on severity and legal requirements, CIDBFS may also escalate and pass on reports to competent authorities, including but not limited to police or regulatory bodies. CIDBFS reserves the right to levy sanctions as it deems appropriate in its sole discretion.

10. Penalties and Discipline

10.1 Rule/Policy Violations

Authorized Users may be penalized for rule/policy/code of conduct violations. Severe penalties may also apply if it is deemed that the safety of paddlers or upkeep of equipment or facilities was put at risk, or best practices were not generally followed.

Penalties in these cases include, but are not limited to: suspensions from accessing CIDBFS facilities or equipment; blocks on registration/participation in CIDBFS affiliated events; financial penalties; and/or immediate and permanent bans from Club registrations/events/property. In any such case, refunds, transfers, or prorated fees will not be provided.

In general, a team penalty will only restrict team activities, and not impact individuals using their individual passes unless there are also sanctions on specific individuals. Exceptions may apply.

10.2 Late Rental Returns

Late Returns are returns 15 minutes or more after the schedule return time and are subject to penalties equal to:

- During operating hours: 2X the regular rental rate in 1 hour increments.
- Outside operating hours: 4X the regular rental rate in 1 hour increments plus additional penalties/charges as determined by staff.

10.3 General Penalties

For breaches of the PRR, CIDBFS reserves the right to levy penalties and take additional action as appropriate at its sole discretion including, but not limited to:

- immediate suspensions from accessing CIDBFS facilities or equipment;
- blocks on registration/participation in CIDBFS affiliated events;
- financial penalties, and/or;
- immediate and permanent bans from CIDBFS registrations/events/property.

In any such case, refunds, transfers, or prorated fees may not be provided. Where warranted, civil action and/or referral to competent authorities like police or other regulatory bodies may be taken.

11. CIDBFS Program Rules and Policies

11.1 Team Regatta and Practice Registrations

Regatta registration cancellations incur a 25% administration fee if a refund is requested: up to March 31 for events happening between March 31 to June 30; or up to May 31 for events happening between July 1 to September 30. If Regatta registrations are part of a package, a 25% administration fee will be charged if a refund is requested: by the refund deadline date for the first regatta in the package, or 1 month before the start of practices, whichever is earlier. No refunds are issued after this time.

Practice registration cancellations incur a 25% administration fee if a refund is requested at least 1 month before the start of practices. No refunds are issued after this time.

Transfers to another team are allowed until 1 month prior to the event, subject to review and any additional administrative fees as determined by CIDBFS. Once transferred, no refunds or additional transfers are allowed. CIDBFS reserves the sole right to decline the transfer request for any reason including abuse of the system.

Fees collected for special services are non-refundable, including but not limited to: equipment rentals, special supplement fees, uniforms, or administration fees.

11.2 Individual Program, Pass, and Rental Registrations

Full payment is required at the time of registration/booking.

Individual/Group rental booking cancellations are subject to a 25% administration fee if requested at least 7 days prior to your original session date. No refunds are issued after this time.

Individual Program registrations are subject to a 25% administration fee if refunded within 30 days of the original registration date and before the event start date. No refunds will be issued after this time for any reason including if the event or program is adjusted, postponed, or cancelled.

Passes are non-refundable and non-transferrable for any reason at any time.

Program or rental transfers are allowed at CIDBFS discretion, and subject to availability if requested at least 3 business days before the event start date. Transfers may only be within the same Program Year (i.e. a registration with a March start date may be transferred to a Program starting by September 30). If an alternate date is not available, the registration will not be refunded. Price differences and an additional administration fee may be charged for transfers. No credit or refund will be offered if the program being transferred into is less than the original program. Once transferred, no refunds or additional transfers are allowed. CIDBFS reserves the sole right to decline the transfer request for any reason including system abuse.

Fees collected for special services are non-refundable, including but not limited to: equipment rentals or purchases, additional water support, specialty items, clothing, or administration fees.

Prorated fees are not offered for partial participation in a CIDBFS Event/Pass/Program.

Specialty programs may be subject to additional, program-specific terms and conditions that override these rules.

11.3 External Team Boat Group Bookings/Reservations

11.3.1 Deposit

A 50% non-refundable deposit is required to reserve time slots. Clients may cancel their booking up to 48 hours after the invoice is originally issued to receive a full deposit refund subject to terms below, except if the event start date is within 1 week of the invoice issuance date.

The full balance is due 3 business days prior to the event/program start date. Payments are non-refundable once made.

Fees collected for special services are non-refundable and are due in full at time of request. Examples of special services include but are not limited to: rentals, special orders, signage, permits, catering, or administration fees.

11.3.2 Date Changes

Date change requests are reviewed on a case by case basis. Date change requests are accepted within 24 hours of original invoice issuance, unless within 1 week of the original event date in which case date changes may not be possible. Date change requests must be made within the Program Year; failure to rebook a session within the Program Year will lead to forfeiting the deposit. Once the date has been adjusted, no refunds or additional date changes are allowed. CIDBFS reserves the sole right to decline the request for any reason including abuse of the system.

Note that date change requests are accepted only depending on booking availability.

11.3.3 Changes to Group Numbers:

Changes to group numbers are accepted in writing until 3 business days before the event. The full balance of the invoice will become due based on the number of participants we have been given by the Client.

Changes to group numbers that would require an increase in the number of boats required for the group are subject to approval.

Additions to group numbers on the day of the event will be charged at the per person rate for the group, and payment will be due immediately. Due to boat configurations and staffing, we cannot guarantee that additional individuals added on the day of the event can be accommodated. No-shows will not be credited back to the Client.

11.4 Force Majeure (Active until September 30, 2027 ONLY)

In the event of full program cancellation due to public emergencies including pandemic or smoke:

- Regatta Registration Fees: Fully refunded or credited for future use on a gift card, excluding fees collected for special services.
- Passes including Team Training programs: Prorated fee determined, and balance credited for future use on a gift card.
- Individual Program Fees: Fully refunded or credited for future use on a gift card, excluding fees collected for special services.
- Rental Registrations: Fully refunded or credited for future use on a gift card, excluding fees collected for special services.
- External Team Boat Group Bookings/Reservations: Fully refunded or credited for future use on a gift card, excluding fees collected for special services.

The determination is made solely on whether CIDBFS is not offering, or not able to offer the program due to a declaration of emergency. It is not if a client chooses to not participate in the program. For passes including team training programs, conditions typically expected (i.e. facility closures due to: freezing temperatures in the winter, regular summer heat, wildfire smoke) are excluded from this clause, and will not be cause for credit issuance.

Determinations are made based on the event day, and are not to be predictive (i.e. a declaration of emergency in February will have no bearing on a program in the summer unless such declaration is still active on the day the program is to be offered in the summer).

11.5 Postponements, Late Arrival, or Unsafe Conduct

We will try to accommodate late arrivals but cannot guarantee delivery of the entire planned program. The session will end at the originally scheduled end time. There are no prorated fees or credits due to late arrivals, non-participation, or partial participation.

We reserve the right to temporarily or permanently modify or cancel your session/pass/package/Regatta participation/program participation and any subsequent session without refund or credit for reasons including: safety; disruptive/inappropriate conduct; deliberate equipment breakage, or failing to follow our rules and policies.

We reserve the right to postpone or reschedule dates in situations outside of our control. If your date is postponed or rescheduled, you may select the postponed date, or choose to transfer to any other date for the same program in the same season running October 1-September 30.

12. General and Administrative

12.1 General

CIDBFS reserves the right to adjust rules accordingly throughout the year, and to make exceptions to rules in appropriate circumstances, and at its sole discretion.

Policy/rule changes will be communicated to Authorized Users through updating these rules and by notifying Authorized Users electronically.

Refusal to agree to abide by these rules may result in a team or individual being unable to participate in CIDBFS activities or use CIDBFS facilities/equipment without refund or credit.

12.2 Conflicting Information

In cases of information conflict, the PRR will prevail, unless CIDBFS specifically declares an exception in writing, which must specify a period of time and Authorized User or class of Authorized User the exception applies to.

12.3 Good Faith

In all cases, CIDBFS enters agreements in good faith with registrants and fully intends on providing the services it describes within its capacity.

If it is determined that an registrant/Authorized User has registered for a CIDBFS program in bad faith or misrepresented their qualifications, their eligibility to access specific equipment or facilities, or willfully registered for the incorrect rate to become an Authorized User, CIDBFS reserves the right to terminate, suspend, or otherwise restrict their Authorized User status immediately without refund (partial or otherwise), credit (partial or otherwise), or other consideration.

12.4 Protocol and Rule Listings Online

- Paddling Rules and Regulations: dragonzone.ca/rules
- Racing Rules and Regulations: dragonzone.ca/downloads
- DZPC Facility Alerts: dragonzone.ca/alerts